

**East River, Louisiana Pacific
Community Environmental Liaison Committee Meeting**
www.compostinglpeastriver.ca

**February 2, 2012
Minutes**

Attendees: Sharon LeBlanc (Facilitator/Chair), Jennifer Frotten (LP Environmental Manager), Chris Rhodenizer (Envirem Rep), Kerry Keddy, Kevin Green, Bill Mercier

Regrets: Bob Bennett, Susan Davis, Rod Fry (Envirem Rep), Kate Spencer, Marshal Hector

Opening – Sharon LeBlanc opened the meeting at 7:00 pm

Quorum was declared by Sharon LeBlanc

Minutes – The minutes for the September 1, 2011 meeting were reviewed and adopted. Moved by Kevin Green. Seconded by Kerry Keddy.

ITEM	ACTION BY
1. Additional Committee Members <ul style="list-style-type: none"> ▪ Chris Melvin plans to rejoin the committee in September. ▪ Kerry Keddy has indentified potential members for the committee who live in East Chester. ▪ A review of existing committee members and the number of allowable voting members (per committee guidelines) will be completed during the May annual meeting. 	Kerry Keddy to follow up with potential members. Committee to review at May meeting.
2. Community Feedback <ul style="list-style-type: none"> ▪ One odour issue reported in 2011. ▪ Suggestion made to send Phil Ellwood (former Plant Manager at LP) a thank you card for his support of the committee over the years. 	Sharon LeBlanc to send thank you card on behalf of the committee.
3. Website Updates – to be added: <ul style="list-style-type: none"> ▪ Pictures of open house and new committee members ▪ Compost draw winner ▪ May 5th and September 1 Meeting Minutes ▪ Meeting dates for 2012 including February ▪ Open House date (June 2nd) 	Jennifer Frotten
4. Open House <ul style="list-style-type: none"> ▪ Date finalized – Saturday June 2, 2012 ▪ Open House will run from 9 am to 1 pm again this year with wrap-up meeting to follow ▪ Basin Gardeners’ Club will again hold plant sale with all revenue going to the Garden Club (Bill Mercier will be overseeing the sale). ▪ Two Bays 4H Club to be invited to run the BBQ fundraiser for their organization and if needed, an alternate will be invited as per the list. ▪ Tours of the compost facility will again be offered. (Envirem 	Sharon LeBlanc will contact the Two Bays 4H Club Chris Rhodenizer to follow-up with

<p>investigating van rental to increase available seats)</p> <ul style="list-style-type: none"> ▪ Susan Davis agreed to prepare the planters again this year ▪ We will again have the giveaway of bags of compost and the draw for a load of compost. ▪ Confirmation will be made re Rod Fry presenting again. Jodi DeLong will be asked to present (with Niki Jabbour and Rosemary Lohnes as alternates). ▪ Exhibitors will include CELC, Envirem, LP, Municipality and table with material from compost suppliers. Suggestion made to approach the Farmer's Market re an information table. ▪ We will use ad-mail and press releases to advertise again this year. ▪ We will use invite list from last year. ▪ Union Hall has been booked and equipment will be moved to allow additional floor space. ▪ We need to have at least 3 volunteers from LP, 3 from Envirem, and at least 12 people total to ensure that the event runs smoothly and everyone can take breaks. ▪ Discussion regarding sound barrier to separate exhibitors from speakers. This could be achieved with Envirem's and LP's large display boards. ▪ Suggestion made regarding comment cards for attendees to provide feedback. 	<p>Rod Fry regarding van rental.</p> <p>Chris Rhodenizer to arrange bags of soil for Susan Davis</p> <p>Sharon LeBlanc / Jennifer Frotten / Envirem</p> <p>Sharon LeBlanc / Jennifer Frotten will contact the Municipality. Kerry Keddy will contact Farmer's Market</p> <p>Jennifer Frotten and Sharon LeBlanc will update and send invitations with help from Envirem</p> <p>Jennifer Frotten / Sharon LeBlanc will develop prototype for May meeting.</p>
<p>5. Meeting Schedule for remainder of 2012</p> <ul style="list-style-type: none"> ▪ May 3rd – Annual ▪ June 2nd - Open House with wrap up meeting to follow ▪ September 6th 	
<p>Meeting adjourned: Kerry Keddy moved.</p> <p>Next meeting: May 3rd, 2012 – 7:00 p.m., LP's Large Boardroom</p>	