

**East River, Louisiana Pacific  
Community Environmental Liaison Committee Meeting**  
[www.compostinglpeastriver.ca](http://www.compostinglpeastriver.ca)

**February 2, 2012  
Minutes**

**Attendees:** Sharon LeBlanc (Facilitator/Chair), Jennifer Frotten (LP Environmental Manager), Chris Rhodenizer (Envirem Rep), Kerry Keddy, Kevin Green, Bill Mercier

**Regrets:** Bob Bennett, Susan Davis, Rod Fry (Envirem Rep), Kate Spencer, Marshal Hector

Opening – Sharon LeBlanc opened the meeting at 7:00 pm

Quorum was declared by Sharon LeBlanc

Minutes – The minutes for the September 1, 2011 meeting were reviewed and adopted. Moved by Kevin Green. Seconded by Kerry Keddy.

ITEM	ACTION BY
1. Additional Committee Members <ul style="list-style-type: none"> <li>▪ Chris Melvin plans to rejoin the committee in September.</li> <li>▪ Kerry Keddy has indentified potential members for the committee who live in East Chester.</li> <li>▪ A review of existing committee members and the number of allowable voting members (per committee guidelines) will be completed during the May annual meeting.</li> </ul>	Kerry Keddy to follow up with potential members. Committee to review at May meeting.
2. Community Feedback <ul style="list-style-type: none"> <li>▪ One odour issue reported in 2011.</li> <li>▪ Suggestion made to send Phil Ellwood (former Plant Manager at LP) a thank you card for his support of the committee over the years.</li> </ul>	Sharon LeBlanc to send thank you card on behalf of the committee.
3. Website Updates – to be added: <ul style="list-style-type: none"> <li>▪ Pictures of open house and new committee members</li> <li>▪ Compost draw winner</li> <li>▪ May 5<sup>th</sup> and September 1 Meeting Minutes</li> <li>▪ Meeting dates for 2012 including February</li> <li>▪ Open House date (June 2<sup>nd</sup>)</li> </ul>	Jennifer Frotten
4. Open House <ul style="list-style-type: none"> <li>▪ Date finalized – Saturday June 2, 2012</li> <li>▪ Open House will run from 9 am to 1 pm again this year with wrap-up meeting to follow</li> <li>▪ Basin Gardeners’ Club will again hold plant sale with all revenue going to the Garden Club (Bill Mercier will be overseeing the sale).</li> <li>▪ Two Bays 4H Club to be invited to run the BBQ fundraiser for their organization and if needed, an alternate will be invited as per the list.</li> <li>▪ Tours of the compost facility will again be offered. (Envirem</li> </ul>	Sharon LeBlanc will contact the Two Bays 4H Club  Chris Rhodenizer to follow-up with

<p>investigating van rental to increase available seats)</p> <ul style="list-style-type: none"> <li>▪ Susan Davis agreed to prepare the planters again this year</li> <li>▪ We will again have the giveaway of bags of compost and the draw for a load of compost.</li> <li>▪ Confirmation will be made re Rod Fry presenting again. Jodi DeLong will be asked to present (with Niki Jabbour and Rosemary Lohnes as alternates).</li> <li>▪ Exhibitors will include CELC, Envirem, LP, Municipality and table with material from compost suppliers. Suggestion made to approach the Farmer's Market re an information table.</li> <li>▪ We will use ad-mail and press releases to advertise again this year.</li> <li>▪ We will use invite list from last year.</li> <li>▪ Union Hall has been booked and equipment will be moved to allow additional floor space.</li> <li>▪ We need to have at least 3 volunteers from LP, 3 from Envirem, and at least 12 people total to ensure that the event runs smoothly and everyone can take breaks.</li> <li>▪ Discussion regarding sound barrier to separate exhibitors from speakers. This could be achieved with Envirem's and LP's large display boards.</li> <li>▪ Suggestion made regarding comment cards for attendees to provide feedback.</li> </ul>	<p>Rod Fry regarding van rental.</p> <p>Chris Rhodenizer to arrange bags of soil for Susan Davis</p> <p>Sharon LeBlanc / Jennifer Frotten / Envirem</p> <p>Sharon LeBlanc / Jennifer Frotten will contact the Municipality. Kerry Keddy will contact Farmer's Market</p> <p>Jennifer Frotten and Sharon LeBlanc will update and send invitations with help from Envirem</p> <p>Jennifer Frotten / Sharon LeBlanc will develop prototype for May meeting.</p>
<p>5. Meeting Schedule for remainder of 2012</p> <ul style="list-style-type: none"> <li>▪ May 3rd – Annual</li> <li>▪ June 2<sup>nd</sup> - Open House with wrap up meeting to follow</li> <li>▪ September 6th</li> </ul>	
<p>Meeting adjourned: Kerry Keddy moved.</p>	
<p>Next meeting: May 3<sup>rd</sup>, 2012 – 7:00 p.m., LP's Large Boardroom</p>	