

**East River, Louisiana Pacific
Community Environmental Liaison Committee Meeting**
www.compostingpeastriver.ca

**February 6, 2014
Minutes**

Attendees: Sharon LeBlanc (Facilitator/Chair), Katie MacKenzie (LP Interim Environmental Manager), Chris Rhodenizer (Envirem Rep), Kevin Green, Bill Mercier, Chris Song (LP Environment Dept. Student), Andre Veinotte (Councilor Blandford-East Chester)

Regrets: Jennifer Frotten (LP Environmental Manager), Susan Davis, Marshal Hector, Kate Spencer, Michelle Green, Kerry Keddy

Opening – Sharon LeBlanc opened the meeting at 7:00 pm

Quorum was declared by Sharon LeBlanc

Minutes – The minutes for the September 5, 2013 meeting were reviewed and adopted. Moved by Chris Rhodenizer, seconded by Bill Mercier

ITEM	ACTION BY
1. Introductions <ul style="list-style-type: none"> ▪ Andre Veinotte, Municipal Councilor for District 1, Blandford-East Chester was welcomed by Sharon LeBlanc. He will join the committee as the municipality’s representative. 	Sharon LeBlanc to add to committee list.
2. Community Feedback <ul style="list-style-type: none"> ▪ No concerns brought forward. 	No Action Required
3. Website – Updates <ul style="list-style-type: none"> ▪ Updates from the open house as well as the May 2 2013 minutes are still required for the website. ▪ September 2013 minutes will be added to the updates ▪ Re-design of website is still in progress. ▪ Katie MacKenzie informed members that delay of updates are due to a new purchasing system being implemented at LP which is consuming electronic resources. 	Katie MacKenzie to continue with update placing priority on adding minutes.
4. Open House <ul style="list-style-type: none"> ▪ Commenced planning for 2014 open house. ▪ The event date and place was confirmed as June 14 from 9:00 am to 1:00 pm at the union hall. ▪ The Garden club will be in attendance for the Plant sale as confirmed by Bill Mercier. ▪ The BBQ fundraiser will be offered to the sea cadets due to the storm causing a cancellation last year. ▪ Tours will take place as per last year. It was brought up that the local Cob and scout group were also looking to receive a tour. ▪ Planters will require transplants as capacity to grow from seed is no longer available. 	Sharon LeBlanc to follow up with Sea Cadets. Susan Davis to arrange planters with plant material provided via Katie MacKenzie.

<ul style="list-style-type: none"> ▪ The compost giveaway has been delivered to the winner. A new giveaway will be planned for the 2014 event. ▪ Will explore getting a presenter (s) around focusing on community gardens, growing your own food including asking the Municipality and possibility of someone from Transition Bay. As well Steve Bind will present for LP and Rod Fry to present for Envirem. ▪ Exhibitors will remain the same with LP and Envirem and the Municipality & suppliers being invited. ▪ Suppliers list to be updated for 2014. ▪ Invitations will remain the same as previous years. A list will be provided to Katie MacKenzie. Publicity will also be same. ▪ Set up will be done so attendees face one direction. A projector screen will be used for any presentation. ▪ The possibility of donating any leftover compost to the community was discussed. Concerns expressed re possibility of community not being available to collect it. To be addressed. ▪ It was agreed that comment cards for feedback were a success and will be used again in a more accessible location. 	<p>Sharon LeBlanc to research speakers.</p> <p>Katie MacKenzie to secure presenter from LP. Katie MacKenzie & Sharon LeBlanc to coordinate Katie MacKenzie with Sharon LeBlanc Sharon LeBlanc and Katie MacKenzie to facilitate Kerry Keddy to provide screen.</p> <p>Katie MacKenzie to follow up with plan.</p>
<p>Meeting adjourned: Kevin Green moved. Next regular meeting: May 1, 2014 – 7:00 p.m., LP's Large Boardroom</p>	