

**East River, Louisiana Pacific
Community Environmental Liaison Committee Meeting**
www.compostinglpeastriver.ca

**February 7, 2013
Minutes**

Attendees: Sharon LeBlanc (Facilitator/Chair), Jennifer Frotten (LP Environmental Manager), Chris Rhodenizer (Envirem Rep), Kerry Keddy, Kevin Green, Kate Spencer, Marshal Hector
Regrets: Rod Fry (Envirem Rep), Michelle Green, Susan Davis, Bill Mercier

Opening – Sharon LeBlanc opened the meeting at 7:00 pm

Quorum was declared by Sharon LeBlanc

Minutes – The minutes for the September 6, 2012 meeting were reviewed, amended and adopted. Moved by Kevin Green. Seconded by Chris Rhodenizer

ITEM	ACTION BY
1. Additional Committee Members <ul style="list-style-type: none"> ▪ Discussion was held regarding having a Municipal Councilor join the Committee. Although not a formal requirement, the Committee agreed an invitation would be a good gesture. The Committee agreed to send an invitation to the Warden and to let Council make the decision to participate or not. 	Sharon LeBlanc to send invitation to Warden Alan Webber.
2. Community Feedback <ul style="list-style-type: none"> ▪ No concerns brought forward. 	No Action Required
3. Website Updates – to be added: <ul style="list-style-type: none"> ▪ Most updates were made, but there were errors. These will be resolved as well as changes to membership. 	Jennifer Frotten
4. Open House <ul style="list-style-type: none"> ▪ Date finalized – Saturday June 8, 2013 ▪ Open House will run from 9 am to 1 pm again this year with wrap-up meeting to follow ▪ Basin Gardeners’ Club will again hold plant sale with all revenue going to the Garden Club (Bill Mercier will be overseeing the sale). ▪ Sea Cadets to be invited to run the BBQ fundraiser for their organization and if needed, an alternate will be invited as per the list. ▪ Tours of the compost facility will again be offered. 	Sharon LeBlanc will contact the Sea Cadets Chris Rhodenizer to follow-up with Rod Fry.
<ul style="list-style-type: none"> ▪ Susan Davis will be contacted regarding preparation of the planters again this year. Garden Club suggested as an alternate. ▪ We will again have the giveaway of bags of compost and the 	Sharon LeBlanc to contact Susan Davis. Chris Rhodenizer to arrange bags of soil.

<p>draw for a load of compost.</p> <ul style="list-style-type: none"> ▪ Confirmation will be made re Rod Fry presenting again. Niki Jabbour will be asked to present (with Rosmarie Lohnes as alternate). Also suggested to have brief presentation from LP on siding production process and possibly presentation on community gardening. There is a community garden group in Bridgewater and one in Halifax (former high school site on Robie St.). ▪ Exhibitors will include CELC, Envirem, LP, Municipality and table with material from compost suppliers. Suggestion made to approach the Farmer's Market and Our Health Center group for information to place on a table. ▪ We will use ad-mail and press releases to advertise again this year. ▪ We will use invite list from last year. ▪ Union Hall has been booked and equipment will be moved to allow additional floor space. ▪ We need to have at least 3 volunteers from LP, 3 from Envirem, and at least 12 people total to ensure that the event runs smoothly and everyone can take breaks. ▪ Sound barrier with Envirem's and LP's large display boards worked well. We will use similar layout this year and keep tables further away to help reduce interference. ▪ Suggestion made to have cake for 10 year anniversary. ▪ Suggestion made regarding comment / suggestion cards for attendees to provide feedback. Could have cards at table by back door. 	<p>Sharon LeBlanc will contact Niki Jabbour (Rosmarie Lohnes) and Bridgewater Community Garden. Jennifer Frotten and Rod Fry will arrange LP and Envirem presentations.</p> <p>Sharon LeBlanc / Jennifer Frotten will contact the Municipality. Kerry Keddy will contact Farmer's Market and Our Health Center</p> <p>Jennifer Frotten and Sharon LeBlanc will update and send invitations with help from Envirem</p> <p>Jennifer Frotten will arrange cake.</p> <p>Jennifer Frotten / Sharon LeBlanc will develop prototype for May meeting.</p>
<p>5. Meeting Schedule for 2013</p> <ul style="list-style-type: none"> ▪ May 2nd – Annual ▪ Open House – June 8th ▪ September 5th 	
<p>Meeting adjourned: Kerry Keddy moved.</p> <p>Next meeting: May 2, 2013 – 7:00 p.m., LP's Large Boardroom</p>	