

**East River, Louisiana Pacific
Community Environmental Liaison Committee Meeting**
www.compostinglpeastriver.ca

**May 3, 2012
Minutes**

Attendees: Sharon LeBlanc (Facilitator/Chair), Jennifer Frotten (LP Environmental Manager), Chris Rhodenizer (Envirem Rep), Kerry Keddy, Kevin Green, Bill Mercier, Susan Davis, Kate Spencer, Marshal Hector

Regrets: Bob Bennett, Rod Fry (Envirem Rep)

Opening – Sharon LeBlanc opened the meeting at 7:00 pm

Quorum was declared by Sharon LeBlanc

Minutes – The minutes for the February 2, 2012 meeting were reviewed and adopted. Moved by Kevin Green. Seconded by Chris Rhodenizer.

ITEM	ACTION BY
1. Committee Members <ul style="list-style-type: none"> ▪ Additional - A review of existing committee members and the number of allowable voting members (per committee guidelines) was completed. Guidelines updated to allow 12 voting members (increased from 10) of which 10 members will be community members (increased from 8). Moved by Kerry Keddy and seconded by Susan Davis. ▪ Bob Bennett sent word via Bill Mercier that he is resigning from the committee due to other commitments. 	Jennifer Frotten to update Committee Guidelines.
2. Community Feedback <ul style="list-style-type: none"> ▪ No concerns brought forward 	
3. Guidelines <ul style="list-style-type: none"> ▪ Committee Guidelines were reviewed. Increase to number of committee members was only change made. 	
4. Website Updates – to be added: <ul style="list-style-type: none"> ▪ Pictures of open house and new committee members ▪ February 2 Meeting Minutes 	Jennifer Frotten
5. Open House <ul style="list-style-type: none"> ▪ Date - Saturday June 2, 2012 ▪ Open House will run from 9 am to 1 pm again this year with wrap-up meeting to follow ▪ Basin Gardeners' Club will again hold plant sale with all revenue going to the Garden Club (Bill Mercier will be overseeing the sale). ▪ Two Bays 4H Club will run the BBQ fundraiser ▪ Tours of the compost facility will again be offered. (Envirem investigating van rental to increase available seats). 4 tours will be held and flip chart will be used to sign up. 	Chris Rhodenizer to follow-up with Rod Fry regarding van rental.

<ul style="list-style-type: none"> ▪ Susan Davis agreed to prepare the planters again this year ▪ There will again be the giveaway of bags of Envirem products (1 bag black earth and 1 bag either potting soil or mulch) and the draw for a load of compost. Suggestion made to have a separate table for compost draw ballots. ▪ An Envirem representative will be presenting. ▪ Jodi DeLong will be presenting topic “Greening the Community”. She will also bring books and Sea Boost fertilizer as door prizes. ▪ Exhibitors will include the Committee, Envirem, LP, Municipality and table with material from compost suppliers. ▪ Ad-mail and press releases will be used to advertise again this year. ▪ Invitation list from last year will also be used. ▪ Union Hall has been booked and equipment will be moved to allow additional floor space. ▪ Volunteers needed: at least 3 volunteers from LP, 3 from Envirem, and at least 12 people total to ensure the event runs smoothly and everyone can take breaks. Attendees confirmed include Sharon LeBlanc, Jennifer Frotten, Jared Hyslop (LP), Chris Rhodenizer and Bob Kiely (Envirem), Bill Mercier, Kerry Keddy, Kate Spencer, Susan Davis, and Kevin Green. Bob Kiely will be bringing helpers, Jennifer Frotten will seek other volunteers from LP and Kevin Green will bring his fiancé to help as well. ▪ Discussion held regarding sound barrier to separate exhibitors from speakers. This could be achieved with Envirem’s and LP’s large display boards. ▪ Suggestion made regarding placing a column in guest book for comments on the event. 	<p>Chris Rhodenizer to arrange bags of soil for Susan Davis</p> <p>Sharon LeBlanc / Jennifer Frotten will contact the Municipality.</p> <p>Jennifer Frotten and Sharon LeBlanc will update and send invitations with help from Envirem</p>
<p>Meeting adjourned: Susan Davis moved.</p> <p>Next meeting: September 6th, 2012 – 7:00 p.m., LP’s Large Boardroom</p>	