

**East River, Louisiana Pacific
Community Environmental Liaison Committee Meeting**
www.compostinglpeastriver.ca

**May 7, 2009
Minutes**

Attendees: Sharon LeBlanc (Facilitator/Chair), Melissa MacIntyre (LP Environmental Manager), Martin Tanner (Envirem Rep), Nicole Levy, Susan Davis and Kerry Keddy

Regrets: Marshal Hector, Bob Bennett

Opening – Sharon LeBlanc opened the meeting at 7:00 pm

Quorum was declared by Sharon LeBlanc

Minutes – The minutes for the Feb 5, 2009 meeting were reviewed, amended and adopted. Moved by Kerry Keddy. Seconded by Susan Davis.

ITEM	ACTION BY
1. Community Feedback <ul style="list-style-type: none"> • Nothing to Report 	No Action Required
2. Website Updates	Current updates completed.
3. Open House <ul style="list-style-type: none"> • Special Invitations – COMPLETE • Exhibitors – Marjorie Willison - CONFIRMED • Workshop – Rod Fry – CONFIRMED • Food Bank Donation – Melissa • Members to attend • Announcements and Press Releases / Ad Mail • • Display containers and gardens – signs for displays • Garden Club plant sale & Master gardeners on site • BBQ fundraiser for community group – Scouts • Tours – 7 passenger van • Flip chart for tour organization • Tickets and sign-in table • Compost Draw – 4 yards 	Marjorie Wilison – Kevin C to pickup Susan Davis/KerryKeddy/Martin Tanner /Sharon LeBlanc/ Melissa MacIntyre / Nicole Levy to date Melissa MacIntyre/ Sharon LeBlanc to complete Susan Davis to arrange containers / Martin Tanner to arrange signs Sharon LeBlanc to confirm final details with Nicole Levy Sharon LeBlanc to confirm Martin Tanner to complete Melissa MacIntyre to arrange / Susan Davis to “monitor” sign ups Melissa MacIntyre to oversee Melissa MacIntyre to oversee
4. Thank you for retiring committee member - Chris Melvin <ul style="list-style-type: none"> • Gift bag to be assembled from LP and Envirem on behalf 	Melissa MacIntyre and Martin Tanner to coordinate

of committee as thank you.	
Meeting adjourned: Martin Tanner moved. Next meeting: June 18 th – Open House wrap-up, LP's Large Boardroom. September 3 rd – regular scheduled meeting, LP's Large Boardroom	