

**East River, Louisiana Pacific
Community Environmental Liaison Committee Meeting**
www.compostinglpeastriver.ca

**February 1, 2007
Minutes**

Attendees: Sharon LeBlanc (Facilitator/Chair), Melissa MacIntyre (LP Environmental Manager), Doug Baker (Envirem Rep), Bill Mercier, Marshal Hector, Chris Melvin, and Susan Davis.

Regrets: Kerry Keddy

Opening – Sharon LeBlanc opened the meeting at 7:05 pm

Quorum was declared by Sharon LeBlanc

Minutes – Bill Mercier motioned for the November 30, 2006 minutes to be adopted and Chris Melvin seconded the motion. The minutes were reviewed.

ITEM	ACTION BY
1. Community Concerns <ul style="list-style-type: none"> • Nothing to report. 	No Action Required
2. Website Update <ul style="list-style-type: none"> • Request for updates has been made. • LP logo is out dated and needs to be updated. 	Melissa MacIntyre to follow up.
3. Open House <ul style="list-style-type: none"> • Open House 2007 to be held June 9; Union Hall has been booked. • Invitation list was discussed, will need to be finalized with Phil Ellwood and invitations issued by mid March. • Containers will be planted using compost and put on display at Open House • The group felt like the Open House should have as many displays as possible from LP, Envirem and the Compost Council of Canada (if attending) and possibly Municipality. • Possibility of talk on composting by Envirem or Composting Council. • Tour will stay! It was a great idea. • The group requested that we dress in unison for the Open House. 	Melissa MacIntyre to follow up on invitations. To check on attire for the Open House. Bill Mercier to plant several containers of flowers for a display. Susan Davis will start some transplants to also be used for display. Doug Baker will supply compost for the containers. Doug Baker and Bill Mercier to check with South Shore for a donation of containers. Marshal Hector to check with

	<p>the Municipality to find out if they would like to have a display during the Open House for household composting.</p> <p>Doug Baker to ask Rod Frye (or Susan Antler) to provide a presentation regarding household composting during the Open House, as a “new feature” this year.</p>
<p>4. Composting Process</p> <ul style="list-style-type: none"> • The latest revision of the flow chart was very good. • Remove the shading behind the flow chart boxes. • Need to include trucks. • Add LP and Envirem logos. • Bill to have changes made per conversation. • Gift card to be provided by LP to the person for helping with the flowchart. • Motion: Susan Davis • Seconded by: Marshall Hector • Motion Passed. 	<p>Melissa MacIntyre and Sharon LeBlanc - post flowchart - community boards & website.</p>
<p>5. Rose Park</p> <ul style="list-style-type: none"> • Need compost for April/May. • Request for donation to LP. • Supplied through Envirem. 	<p>No action required.</p>
<p>6. Compost Production and Quantities</p> <ul style="list-style-type: none"> • Reviewed information provided by Melissa MacIntyre. • Total material diverted from landfill for 2006 was: 39,937 tonnes of various wood materials. 	<p>No action required.</p>
<p>7. Canadian Compost Council Workshop</p> <ul style="list-style-type: none"> • March 5/6, 2007 • Oak Island Inn • Melissa MacIntyre will be making a presentation and there will be tours of LP’s compost facility. • If any committee members interested contact should be made with Compost Council directly and attend as guest of LP. 	<p>No action required.</p>
<p>Meeting adjourned: Chris Melvin Moved. Motion passed</p> <p>Next meeting, April 12, 2007 (new date for annual meeting in lieu of May) at 7 p.m. (Large Conference Room at LP – East River Mill)</p>	