

**East River, Louisiana Pacific
Community Environmental Liaison Committee Meeting
April 7, 2004, Minutes**

Attendees: Sharon LeBlanc (Facilitator/Interim Chair), Rod Fry (Envireem Rep.), Melissa MacIntyre (LP Environmental Manager), Kerry Keddy, Marshal Hector

Regrets: Peter Joules

Absent: Chris Melvin

Opening – Sharon LeBlanc opened the meeting at 7pm.

Quorum was declared by Sharon LeBlanc

Discussion of an Environmental Inquiry was added to the agenda by Melissa MacIntyre.

Minutes – Marshal Hector motioned for the March 3rd minutes to be adopted and Kerry Keddy seconded the motion. The minutes were reviewed.

ITEM

ACTION BY

1. Discussion regarding a website:

- The website was further discussed and changes made, such as wording, links, terminology and spelling. The new changes were highlighted and Melissa MacIntyre will ensure the changes are made. Committee members can access the non-live web pages through the URL at the bottom of the drafts provided.

- The suggested URL name was discussed and it was agreed that the name would be advertised with the words capitalized for easier recognition as follows: www.CompostingLPEastRiver.ca Members will have an opportunity to review the website prior to media release.

- In addition to the content already discussed, it was agreed that a group “action” photo should also be included. During the next meeting photos will be taken.

Melissa
MacIntyre

Melissa will update the group at the next meeting.

2. Community Bulletin:

- Reviewed locations for members not at last meeting. The location next to test fence will be put in place when the snow melts. A design will be worked on.

- Additional bulletin boards will still be at the Chester Post Office (to confirm with Phil Ellwood) and the Community Center in Blandford.

- Sharon LeBlanc will ensure that the minutes are posted at the Chester Post Office site and Marshal Hector will ensure that the minutes are posted at the Blandford site.

Melissa
MacIntyre, Sharon
LeBlanc and
Marshal Hector

3. Press Release

- The press release is to be issued after the website goes “live”.
- The changes made were not available at the meeting but were approved by LP. The draft will be sent out in e-mail to the Committee for review and the final draft will be attached to the minutes.

Melissa MacIntyre

Melissa MacIntyre

4. Open House

- The Open House is tentatively scheduled for June 18 and 19. On Friday 6 – 8:30 for employees of the Mill and Saturday 10-2 for the community. The location is tentatively booked for the Union Hall. Kerry Keddy to confirm.

- The concept of information stations was further discussed. Approximately 5 stations will be developed; LP Product, Wastewater Treatment Plant, Compost Facility, Envirem Product, and the CELC.

- Possible information medias could be PowerPoint slide show, posters, samples, etc.

- Jennifer Enslow, a summer student, will be working in the environmental department again shortly. Melissa MacIntyre will ask for her assistance in developing the station contents.

- Rod Frye offered Envirem’s presentation material for our use as well as possibly compost product.

- Possibility of pairing up with the EMS Team to help with the preparation of materials will be looked into.

- Two additional meeting have been scheduled to accommodate the assembly of the displays. April 28 and May 12.

Kerry Keddy

Melissa MacIntyre

Melissa MacIntyre

5. Community Concern:

- An odour was reported on March 26, 2004.
- It is believed that a combination of factors contributed to the incident. One; excavator work was being conducted during this evening and stirring up the piles. Two; the ground was melting and the permafrost was melting, this was causing the smell of compost to evaporate into the air.
- The solution is to monitor the weather conditions in conjunction with odour incidents to establish weather conditions when work cannot take place.
- It is unknown if this incident will occur again but continued reporting is appreciated.

6. Meeting adjourned: motioned by Kerry Keddy and seconded by Marshal Hector. Motion passed.

7. Next meeting scheduled for April 28, 2004 at 7pm. Expected to be approximately 2 hours, snacks to be provided.

Minutes Reported by Melissa MacIntyre.