

**East River, Louisiana Pacific
Community Environmental Liaison Committee Meeting
May 12, 2004
Minutes**

Attendees: Sharon LeBlanc (Facilitator/Interim Chair), Shawn Paquet (Envirement Rep.), Melissa MacIntyre (LP Environmental Manager), Kerry Keddy, Marshal Hector, and Chris Melvin

Regrets: Rod Frye and Peter Joules

Absent:

Opening – Sharon LeBlanc opened the meeting at 7pm.

Quorum was declared by Sharon LeBlanc

Minutes – Marshal Hector motioned for the April 7th minutes to be adopted and Chris Melvin seconded the motion. The minutes were reviewed.

ITEM	ACTION BY
<p>1. Policy for reporting Community Concerns in minutes:</p> <ul style="list-style-type: none">• Names will be withheld from minutes when concerns are reported. General information of the reported incident to be included only. Also include an explanation and/or solution to the issue.• The incident discussed at the April 7th meeting will be included in the April minutes prior to being issued.• Moved by: Marshal Hector• Seconded by: Chris Melvin• Passed.	Melissa MacIntyre
<p>2. Community concerns:</p> <ul style="list-style-type: none">• No community concerns were identified.	
<p>3. Press Release</p> <ul style="list-style-type: none">• The press release is to be issued after the website goes “live”.• The changes noted in the previous minutes were made.• Moved for acceptance: Chris Melvin• Seconded: Kerry Keddy• Passed	Melissa MacIntyre
<p>4. Website:</p> <ul style="list-style-type: none">• The URL has been confirmed; www.CompostingFacilityLPEastRiver.com• Awaiting changes online. Once changes have been made it will be “live” and the Press Release will be issued. Melissa has contacted David Dugan, waiting for a returned call.	Melissa MacIntyre

- For the website, a photo of the group is required. For the next meeting please dress casually and we will take the photo.

5. Open House

- The Open House is confirmed to be June 25 and 26. On Friday 6 – 8:30 for employees of the Mill and Saturday 10-2 for the community. The location is tentatively booked for the Union Hall. Melissa MacIntyre to confirm.
- The completed stations will be viewed during the next CELC Meeting.
- Station information was reviewed. Changes were noted on the sheets and the changes will be included as attachments to these minutes.
- Other information required for the Open House is: the inquiry forms and inquiry box.

Melissa MacIntyre

6. Meeting adjourned: motioned by Kerry Keddy and seconded by Marshal Hector. Motion passed.

7. Next meeting scheduled for June 2, 2004 at 7pm.

Minutes Reported by Melissa MacIntyre.