

**East River, Louisiana Pacific
Community Environmental Liaison Committee Meeting**
www.compostinglpeastriver.ca

**September 7, 2006
Minutes**

Attendees: Sharon LeBlanc (Facilitator/Chair), Melissa MacIntyre (LP Environmental Manager), Doug Baker (Envirem Rep), Bill Mercier, Susan Davis, Chris Melvin and Kerry Keddy.

Regrets: Marshal Hector

Opening – Sharon LeBlanc opened the meeting at 7:00pm

Quorum was declared by Sharon LeBlanc

Minutes – Kerry Keddy motioned for the May 4, 2006 minutes to be adopted and Bill Mercier seconded the motion. The minutes were reviewed.

ITEM	ACTION BY
1. Community Concerns <ul style="list-style-type: none"> • One odour issue reported in June. Proper protocol was followed. 	No Action Required
2. Website Update <ul style="list-style-type: none"> • Updates have improved. • We need to provide an update regarding the compost draw and the open house photos. 	Melissa MacIntyre
3. Open House <ul style="list-style-type: none"> • A review of the Open House day was done. • Good turnout for 1-day event and weather conditions. • Tour of compost facility well received and to be considered again for next year. • Planning for next year will commence in February with consideration for special invitations to be sent out. • Open House 2007 to be held June 9. 	No action required at this time.
4. Composting Process <ul style="list-style-type: none"> • A Compost Process Flow Chart will be posted in the Community Bulletin Board or Kiosk 	Doug Baker to post
5. Compost Suppliers List <ul style="list-style-type: none"> • Names and phone numbers of distributors of our compost, with a focus on local sellers to be compiled so that local buyers can take advantage of the material. 	Doug Baker to provide list to Melissa MacIntyre who will post to Community Board.

<p>6. Meeting Schedule for 2007:</p> <ul style="list-style-type: none"> • February 1 • May 3 – Annual Meeting • June 9 – Open House • June 14 – Wrap Up • September 6 • November 29 • Vote: Moved by Susan Davis, seconded by Doug Baker. All in favor, motion passed. 	
<p>7. Change in date last meeting 2006:</p> <ul style="list-style-type: none"> • December 2006's meeting has been moved to November 30. • Vote: Moved by Chris Melvin, seconded by Kerry Keddy. All in favor, motion passed. 	
<p>Meeting adjourned: Bill Mercier Moved. Motion passed</p> <p>Next meeting, November 30, 2006 at 7 p.m. (Large Conference Room at LP – East River Mill)</p>	