

**East River, Louisiana Pacific
Community Environmental Liaison Committee Meeting**
www.compostinglpeastriver.ca

**September 9, 2004
Minutes**

Attendees: Sharon LeBlanc (Facilitator/Interim Chair), Rod Frye (Envirem Rep.), Melissa MacIntyre (LP Environmental Manager), Kerry Keddy, Peter Joules, Bill Mercier and Susan Davis, Marshall Hector

Regrets: Chris Melvin

Absent:

Opening – Sharon LeBlanc opened the meeting at 7pm. Welcomed Bill Mercier and Susan Davis to their first meeting.

Quorum was declared by Sharon LeBlanc

Minutes – Peter Joules motioned for the June 2nd minutes to be adopted and Rod Frye seconded the motion. The minutes were reviewed.

ITEM	ACTION BY
<p>1. Discussed recent odour inquiries:</p> <ul style="list-style-type: none">• June 15• July 9• August 9• August 12• What is being done?<ul style="list-style-type: none">• Continual recording of data to improve the situation and track causes. This will assist us in determining future solutions.• Further limitations on activities during certain weather conditions.• Process upgrades are fully implemented.• Expect frequency of reports to diminish.• It was suggested that the investigator grade the severity of the odour.	Melissa MacIntyre
<p>2. Website:</p> <ul style="list-style-type: none">• The website address is: www.compostinglpeastriver.ca• Add photos from Open House.• Post approved minutes• Add website address to minutes.	Melissa MacIntyre
<p>3. Open House:</p> <ul style="list-style-type: none">• Approximately 30 concerned residents stopped by.• Overall very positive result and people were pleased with the product being produced.	

- The displays were informative and interesting.

4. Frequency of Meetings

Melissa MacIntyre

- Every 3 months; unless required more often.
- Next meetings:
 - December 2, 2004
 - March 3, 2005
 - May 5, 2005 (Annual Meeting)
 - June 2005 (Open House; date to be determined)
 - September 1, 2005
 - December 1, 2005
- Motioned to accept change in frequency and proposed dates by Marshall Hector and Seconded by Peter Joules
- Motion passed.

5. Bill Mercier and Susan Davis accepted to be members of the Committee. They will be provided with copies of the Committee's guidelines and the handout on the Committee that was provided at the open house.

Sharon LeBlanc/ Melissa MacIntyre

Meeting adjourned: motioned by Peter Joules and seconded by Marshall Hector.
Motion passed.

Next meeting scheduled for December 2, 2004 at 7pm.

Minutes reported by Melissa MacIntyre.