

**East River, Louisiana Pacific  
Community Environmental Liaison Committee Meeting**  
[www.compostinglpeastriver.ca](http://www.compostinglpeastriver.ca)

**November 30, 2006  
Minutes**

**Attendees:** Sharon LeBlanc (Facilitator/Chair), Melissa MacIntyre (LP Environmental Manager), Doug Baker (Envirem Rep), Bill Mercier, and Kerry Keddy.

**Regrets:** Marshal Hector, Chris Melvin, and Susan Davis

Opening – Sharon LeBlanc opened the meeting at 7:05 pm

Quorum was declared by Sharon LeBlanc

Minutes – Kerry Keddy motioned for the September 7, 2006 minutes to be adopted and Bill Mercier seconded the motion. The minutes were reviewed.

| ITEM   | ACTION BY  |
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| 1. Community Concerns <ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul>   | No Action Required   |
| 2. Website Update <ul style="list-style-type: none"> <li>• Updating of website has improved and updates are completed to date.</li> <li>• See below in section 4; flowchart to be added to the website.</li> </ul>   | See section 4 for action items   |
| 3. Open House <ul style="list-style-type: none"> <li>• Open House 2007 to be held June 9; Union Hall has been booked.</li> <li>• It was suggested that Envirem contact Susan Antler, to invite her to the Open House next year and ask her to bring along additional display materials.</li> <li>• Open House planning will begin at our Feb meeting.</li> </ul>   | Envirem to follow-up with invite.  |
| 4. Composting Process <ul style="list-style-type: none"> <li>• Motion to accept the developed flowchart.</li> <li>• Kerry Keddy moved. Doug Baker seconded. Motion passed.</li> <li>• The group agreed to post it on the community boards.</li> <li>• Flowchart will also be uploaded to the website.</li> <li>• Flowchart for display will be put on a larger sheet of paper and coloured.</li> <li>• Flowchart will be put into poster format for Open House.</li> </ul> | Bill Mercier, Melissa MacIntyre and Doug Baker - enhancing flowchart.<br><br>Melissa MacIntyre and Sharon LeBlanc - post flowchart - community boards & website. |

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| <p>5. Compost Suppliers List</p> <ul style="list-style-type: none"> <li>• List has been compiled.</li> <li>• List to be posted on Community Board and uploaded to website.</li> </ul>  | <p>Melissa MacIntyre</p>   |
| <p>6. Reminder of Meeting Schedule for 2007:</p> <ul style="list-style-type: none"> <li>• February 1</li> <li>• May 3 – Annual Meeting</li> <li>• June 9 – Open House</li> <li>• June 14 – Wrap Up</li> <li>• September 6</li> <li>• November 29</li> </ul>  | <p>No action required.</p> |
| <p>7. Rose Park</p> <ul style="list-style-type: none"> <li>• A donation of compost was requested by Elizabeth Langille for Rose Park in Western Shore through Sharon LeBlanc.</li> <li>• Elizabeth Langille advised to forward her request to Louisiana Pacific (Melissa MacIntyre) and that she would be responsible for transportation.</li> <li>• Bill Mercier to follow-up with Elizabeth Langille to facilitate process.</li> </ul> | <p>Bill Mercier</p>        |
| <p>Meeting adjourned: Doug Baker Moved. Motion passed</p> <p>Next meeting, February 1, 2007 at 7 p.m. (Large Conference Room at LP – East River Mill)</p>  |                            |