

**East River, Louisiana Pacific
Community Environmental Liaison Committee Meeting**
www.compostinglpeastriver.ca

**November 30, 2006
Minutes**

Attendees: Sharon LeBlanc (Facilitator/Chair), Melissa MacIntyre (LP Environmental Manager), Doug Baker (Envirem Rep), Bill Mercier, and Kerry Keddy.

Regrets: Marshal Hector, Chris Melvin, and Susan Davis

Opening – Sharon LeBlanc opened the meeting at 7:05 pm

Quorum was declared by Sharon LeBlanc

Minutes – Kerry Keddy motioned for the September 7, 2006 minutes to be adopted and Bill Mercier seconded the motion. The minutes were reviewed.

ITEM	ACTION BY
1. Community Concerns <ul style="list-style-type: none"> • Nothing to report. 	No Action Required
2. Website Update <ul style="list-style-type: none"> • Updating of website has improved and updates are completed to date. • See below in section 4; flowchart to be added to the website. 	See section 4 for action items
3. Open House <ul style="list-style-type: none"> • Open House 2007 to be held June 9; Union Hall has been booked. • It was suggested that Envirem contact Susan Antler, to invite her to the Open House next year and ask her to bring along additional display materials. • Open House planning will begin at our Feb meeting. 	Envirem to follow-up with invite.
4. Composting Process <ul style="list-style-type: none"> • Motion to accept the developed flowchart. • Kerry Keddy moved. Doug Baker seconded. Motion passed. • The group agreed to post it on the community boards. • Flowchart will also be uploaded to the website. • Flowchart for display will be put on a larger sheet of paper and coloured. • Flowchart will be put into poster format for Open House. 	Bill Mercier, Melissa MacIntyre and Doug Baker - enhancing flowchart. Melissa MacIntyre and Sharon LeBlanc - post flowchart - community boards & website.

<p>5. Compost Suppliers List</p> <ul style="list-style-type: none"> • List has been compiled. • List to be posted on Community Board and uploaded to website. 	<p>Melissa MacIntyre</p>
<p>6. Reminder of Meeting Schedule for 2007:</p> <ul style="list-style-type: none"> • February 1 • May 3 – Annual Meeting • June 9 – Open House • June 14 – Wrap Up • September 6 • November 29 	<p>No action required.</p>
<p>7. Rose Park</p> <ul style="list-style-type: none"> • A donation of compost was requested by Elizabeth Langille for Rose Park in Western Shore through Sharon LeBlanc. • Elizabeth Langille advised to forward her request to Louisiana Pacific (Melissa MacIntyre) and that she would be responsible for transportation. • Bill Mercier to follow-up with Elizabeth Langille to facilitate process. 	<p>Bill Mercier</p>
<p>Meeting adjourned: Doug Baker Moved. Motion passed</p> <p>Next meeting, February 1, 2007 at 7 p.m. (Large Conference Room at LP – East River Mill)</p>	