

**East River, Louisiana Pacific
Community Environmental Liaison Committee Meeting**
www.compostingpeastriver.ca

**December 1, 2005
Minutes**

Attendees: Sharon LeBlanc (Facilitator/Chair), Melissa MacIntyre (LP Environmental Manager), Doug Baker (Envirem Rep.), Rod Frye (Envirem Rep), Bill Mercier, Susan Davis and Chris Melvin

Regrets: Kerry Keddy and Marshal Hector

Opening – Sharon LeBlanc opened the meeting at 7pm.

Quorum was declared by Sharon LeBlanc

Minutes – Chris Melvin motioned for the September 1, 2005 minutes to be adopted and Bill Mercier seconded the motion. The minutes were reviewed.

ITEM	ACTION BY
1. Community Concerns <ul style="list-style-type: none"> • On concerns brought to the table. 	No Action Required
2. Website: <ul style="list-style-type: none"> • Need to add May's minutes. • Need to remove Open House notification. • Need to add photos for Open House. • Can an alternative updater be assigned? 	Melissa MacIntyre
3. Committee Quorum <ul style="list-style-type: none"> • No numerical number was located in the Guidelines. • Discussed the requirement to have a minimum number of members present. It was decided that the group wanted this established. • Motion: Quorum is defined as a minimum of 2 voting community members, 1 Louisiana Pacific Rep, 1 Envirem Rep and the Chair. • Motioned by: Bill Mercier • Seconded by: Susan Davis • Motion Passed. • Guidelines will need to be updated. 	Melissa MacIntyre
4. Section 5 of Guidelines <ul style="list-style-type: none"> • Chris Melvin brought up this section that indicates that LP accounts for all cost of running the CELC. • The group is interested in seeing costs for 2005. This will be brought to the next meeting. • Melissa MacIntyre will establish a file within her system to contain 	Melissa MacIntyre

<p>all receipts for costs and will bring this information to the closing meeting each year.</p>	
<p>5. Bulletin Board</p> <ul style="list-style-type: none"> • Completed. • Posting of new minutes next week (Dec 5 – 9); “approved” minutes only. • Post a sign; “LP / East River Community Board”. • Issue press release regarding the board and its purpose. • Add compost flow diagram to the board. • Motion to accept items. • Motioned by: Chris Melvin • Seconded by: Rod Frye. • Motion Passes 	<p>Melissa MacIntyre and Rod Frye</p>
<p>6. 2006's Meeting Schedule</p> <ul style="list-style-type: none"> • March 2 • May 4 (AGM) • June 3 (Open House) • June 8 (Wrap-up) • Sept 7 • Dec 7 	<p>Melissa MacIntyre - ongoing</p>
<p>7. Compost Sold</p> <ul style="list-style-type: none"> • Current to Oct 31, 2005: 13,190 tonnes of material has been moved off site to be used throughout the Province. 	<p>No Action Required.</p>
<p>Meeting adjourned: Bill Mercier moved. Motion passed. Next regular meeting scheduled for March 2, 2006 at 7pm.</p>	

Minutes reported by Melissa MacIntyre.